

COURT SQUARE THEATRE MARQUEE APPLICATION

Organization's name: _____

Address: _____

Contact person(s): _____

Phone: _____ Email: _____

Message: _____

**(Space is limited-please be brief) Please read the attached Policy for
rules and regulations.**

Thank you

Approved by: _____ Date: _____

EARLY COUNTY GOVERNMENT
ADMINISTRATIVE POLICIES AND
PROCEDURES

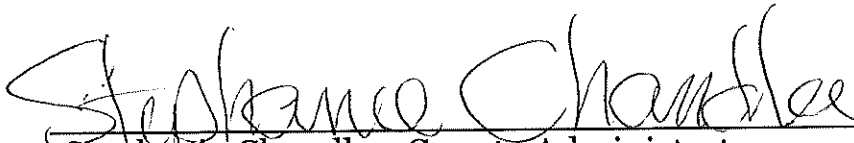
COURT SQUARE THEATRE MARQUEE

PURPOSE: The purpose of the Court Square Theatre Marquee is to communicate announcements, activities, events, and programs to the public.

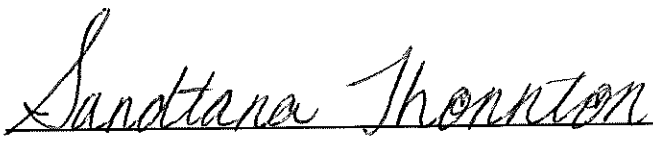
POLICY GUIDELINES:

- Marquee policy is established by the County Administrator under general authority granted by the Early County Board of Commissioners.
- Early County Administration will approve, prepare, schedule and post all messages.
- Early County organizations which may apply for placing messages include: Early County government and other government agencies
Civic and civic improvement organizations
Community service organizations
Non-profit organizations that submit copy of IRS 501C3 Blakely-Early County Arts Council
- The following will not be accepted.:
Business or commercial announcements, promotions, or messages
Campaign or partisan political messages. (Excludes special and general election announcements)
Religious institutions and organizations which promote religious services, affairs or messages. (The county, at its discretion, may post holiday messages.).
- Marquee message application must be submitted 2 weeks in advance of posting date.
- Early County Administration has first priority for messages; all others are on a first come basis.
- Messages may be edited at the discretion of County Administration Staff.
- Applicants may review messages prior to scheduling messages. Once message is scheduled, corrections and changes will depend on staff's ability to make those changes in a timely manner.
- Early County does not guarantee quality of appearance or effectiveness of the message.

- Messages are posted for a maximum of 7 days at no cost to applicants.
- If an application to place a message on the marquee is denied, the applicant may appeal decision to the County Administrator. (229-723-4304).


Stephanie Chandler, County Administrator

ATTEST:


Sandtara Thornton, Clerk